

CodeRED

Memorandum of Agreement

This Memorandum of Agreement is made and entered into as of the 7th day of October, 2015, by and between the STATE OF RHODE ISLAND EMERGENCY MANAGEMENT AGENCY, 645 New London Avenue, Cranston, Rhode Island 02920 (hereinafter "RIEMA"), and the City / Town of Cranston, Rhode Island, 02910, (hereinafter "the municipality").

WHEREAS, RIEMA has purchased a license to use CodeRED, an emergency notification system, and seeks to allow the municipality to use the system, and the municipality seeks the ability to use the system, the parties agree as follows:

1. RIEMA will provide access to CodeRED to the municipality at no cost to the municipality.
2. RIEMA will provide training on CodeRED to employees of the municipality at no cost to the municipality.
3. RIEMA will be solely responsible for all costs associated with CodeRED, except as provided in paragraph 6.
4. The municipality designates Chief William McKenna as the Single Point of Contact between RIEMA and the municipality regarding the CodeRED program. RIEMA will provide the Single Point of Contact and up to three additional individuals, whose names and contact information will be provided to RIEMA by the Single Point of Contact, with the computer information necessary to access and operate CodeRED.
5. The municipality may use CodeRED to alert the public to incidents and events when it has determined that timely notification is essential to protect life and/or property. Examples include, but are not limited to, law enforcement alerts, winter storms, hurricanes, flooding, shelter in place, evacuation, terrorism threats, chemical spills, drinking water contamination, and gas leaks.
6. The municipality shall NOT use CodeRED, as provided by RIEMA under this Agreement, to alert the public to incidents and events where timely notification is NOT essential to protect life and/or property. The municipality may, at its own expense, contract with CodeRED to purchase a license to use CodeRED to provide non-emergency alerts.
7. The municipality agrees to abide by the Standard Operating Procedures in Appendix A, which is attached hereto and incorporated herein.
8. The municipality and RIEMA bind themselves and their successors to the terms of this agreement.

9. This agreement represents the entire understanding of RIEMA and the municipality as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.
10. This agreement shall be administered and interpreted under the laws of the State of Rhode Island. To the extent the parties do not submit any dispute to arbitration, any litigation arising from or related to this agreement shall only be commenced and maintained in the courts of the State of Rhode Island and each party hereby consents to the jurisdiction of said state courts. If any part of this agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said law, but the remainder of this agreement shall be in full force and effect.
11. This agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same document.
12. If any term or provision of this agreement, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this agreement shall be valid and be enforced to the fullest extent permitted by law.

STATE OF RHODE ISLAND EMERGENCY
MANAGEMENT AGENCY

By: 

Peter T. Gaynor, Director

MUNICIPALITY

By: 

Mayor/Town Manager/Town Administrator

Allan W. Fung
Mayor

Names for the CodeRed program

Chief William McKenna-Firechief@cranstonri.org

(401)780-4024)

(401) 413-8561

Colonel Michael Winkquist-

Mwinkquist@cranstonpolicerri.com

(401)477-5001

Dep/Chief David- DiMaio-Hazmat@cranstonri.org

(401)780-4042

(401)413-8555

Major Todd Patalano-

Tpatalano@cranstonpolicerri.com

(401)477-5002



RIEMA

RHODE ISLAND
EMERGENCY MANAGEMENT AGENCY

Gina M. Raimondo **Governor**
Peter T. Gaynor **Director**

Oct 15, 2015

Emergency Communications Network, Inc.
Attn: Pass Code Authorization Office
780 W. Granada Boulevard, Suite 200
Ormond Beach, FL 32174

Dear ECN Pass Code Authorization Office:

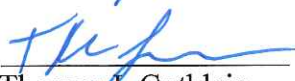
Listed below are the names of individuals to be granted access to Rhode Island Emergency Management Agency's CodeRED® Emergency Management System for the City of Cranston, Rhode Island. Each individual will be granted pass codes for system access as stated below:

	Add/Remove	Name (Official Title)	Email -Required and must be unique	IVR Access	Launch Code
	Add	John Smith (Director)	jsmith@sample.com	Y	Y
1	Add	William McKenna (Fire Chief) (SPOC)	Firechief@cranstonri.org	Y	Y
2	Add	Michael Winkvist (Colonel Police Dept.)	Mwinkvist@cranstonpolicerri.com	Y	Y
3	Add	David DiMaio (Deputy Fire Chief)	DiMaio-Hazmat@cranstonri.org	Y	Y
4	Add	Todd Patalano (Major Police)	Tpatalano@cranstonpolicerri.com	Y	Y

This request is effective at the close of business on the date the original letter is received by Emergency Communications Network. The authorized signature below must be notarized and on file with ECN for processing this request.

In addition, it is hereby recognized that all CodeRED correspondence should be directed to Thomas J. Guthlein, who will serve as the primary point of contact Rhode Island Emergency Management Agency. If for any reason, the designated contact individual should change, a notarized letter signed by the new contact individual must be received by ECN.

Date: OCT 15, 2015

Signature: 
Thomas J. Guthlein
RIEMA, Chief Technical Services

State of Rhode Island County of Providence

Sworn to (or affirmed) and subscribed before me this 15th day of October, 2015, by

Thomas J. Guthlein.

Signature of Notary Public

Amber Flyp

☒ Personally Known or ☐ Produced Identification

Type of Identification Produced _____

